
AISES National Conference Confirmation

AISES Registration <events@regonline.com>

Tue, Sep 5, 2017 at 4:20 PM

Reply-To: AISES Registration <conference@aises.org>

To: COURTNEY THOMAS <COURTNEYJTHOMAS1990@gmail.com>

You are receiving this email because you registered for 2017 AISES National Conference.

If you are having trouble viewing this email, try [viewing it in a browser](#).



2017 AISES National Conference

Thank you for registering for the AISES 2017 National Conference! We look forward to seeing you September 21 – 23 in Denver, Colorado!

The following message contains important

Registration

COURTNEY
THOMAS

[Review, change, or update your registration.](#)

information regarding your attendance at the AISES 2017 National Conference.

Payment Information: Please note that if you are receiving a **complimentary registration** or have **paid in full** at the time of registration you are already confirmed.

Check: If you are paying by check please make payable to AISES and send to:

AISES
Accounts Receivable
[4263 Montgomery Blvd. NE, Suite 200](#)
[Albuquerque, NM 87109](#)

Purchase Order: If you are paying by Purchase Order, please fax a copy of your purchase order to 505-765-5608 by September 8 or email to emontoya@aises.org attention Accounts Receivable.

AISES Member Discount: In order to take advantage of AISES Member registration discounts, you must be a current member of AISES. To renew your membership go to <http://www.aises.org/membership>. If you need further information about your AISES Membership, please contact the AISES Director of Membership, Lisa Paz at email: lpaz@aises.org or phone: 505-765-1052.

Early Registration: In order to receive the early registration rates, FULL PAYMENT must be received by July 15, 2017. Registration forms and/or payments received after July 15 are subject to higher registration rates.

Pre-Conference Registration: The pre-conference registration deadline is September 6th, including payment in full. All registrations received after 5:00p.m. (Pacific Standard Time) September 6th will be returned and the attendee will be required to register on-site at the conference at the higher onsite rates.

Cancellation and Refund Policy: AISES will grant a full refund less a 10% processing fee to any individual who cancels their registration no later than Wednesday, September 6, 2017. Individuals who cancel their registration on or before September 15 will be charged 50% of their registration fee. No refunds for cancellations will be granted after September 15. Cancellation and refund requests must be made in writing via mail or email to emontoya@aises.org.

Lodging Information:

For your convenience AISES has contracted a group rate at two hotels adjacent to or near the Colorado Convention Center. Please ask for the AISES group rate.

When

9/21/2017 - 9/23/2017

 [Add to](#)

[My Calendar](#)

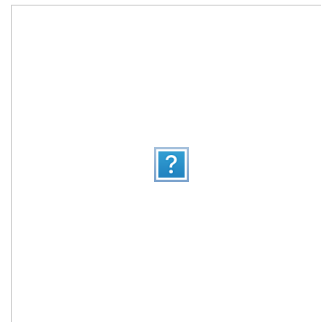
Where

Colorado Convention Center
[700 14th Street](#)
[Denver, Colorado 80202](#)

[For a map and directions to the event, click here.](#)

Get the AISES National Conference App!

- Connect with other attendees
- View the conference agenda
- Plan your time on the exhibit floor and more!



www.aises.org/app

Hyatt Regency Denver
[650 15th Street](#)
[Denver, CO 80202](#)
(303) 436-1234
\$169 single/double
[Book Online](#)

Holiday Inn Express Denver Downtown
[401 17th St.](#)
[Denver, CO 80202](#)
(303) 296-0400
\$139 single/\$159 double
[Book Online](#)

Please help AISES utilize its resources to support its members by helping us avoid hotel attrition charges. Any rooms reserved and subsequently released put us at risk of not reaching our contractual agreement on our rooming block - exposing AISES to paying the difference. If you're holding a block of rooms and your plans change, requiring you to reduce the quantity of rooms needed, please make your adjustments before the cut-off date of August 28, 2017, so that AISES is not held responsible.

Code of Conduct: All conference participants are expected to adhere to the [AISES code of conduct](#). Anyone found violating the code will be asked to leave the conference immediately. You agree that you and any participants registered by you have reviewed and agree to abide by the AISES Code of Conduct found at:<http://conference.aises.org/about/code-of-conduct>.

If you have any questions regarding the conference, please email conference@aises.org or call (720) 552-6123.

See you in Denver and safe travels!